

**SAMISH ISLAND COMMUNITY CENTER, INC.**

**Policy #302**

**BOARD POLICY**

**COMMUNITY CENTER RENTAL EQUIPMENT**

The Samish Island Community Center equipment may be reserved for the temporary use of Samish Island Community Center Members only, for events to be held on the island. This form covers only equipment available for rent, generally outside the hall, on the island.

Equipment is only available when the Samish Island Community Center is not rented or in use by another group for that day. All equipment must be scheduled in advance. Phone or email the SICC rental agent on the meeting rental page of the web site.

If the total fee for equipment is more than the rental of the community center, the renter should consider renting the community center for the day instead. This would require a certificate of insurance from the renter's homeowner insurance, a refundable damage deposit and filling out the hall rental form instead.

Rental fees, as of the effective date below, are as follows, payable in one check to the Samish Island Community Center.

Tables	\$10 per day each table
Chairs	\$2 per day each
Tablecloths	\$3 per day each, plus laundering and pressing, returned to rental agent within 7 days.
Computer Projector	\$35 per day, plus an additional \$250 damage deposit. Send two check. When the projector is returned undamaged, the damage deposit is torn up.

The Renter will save and hold harmless the Samish Island Community Center, Inc. from any injury to any person or any loss or damage to any property caused by, or resulting from any act or omission of the user, or any officer, agent, employee, guest or visitor in the use of SICC equipment.

If equipment is returned damaged, the renter will be charged the replacement value of the item(s) involved.

*Revised 8/22/2012*

Effective: 08-22-2012.

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