

## **27th Samish Island Arts Festival • Saturday, July 26, 2025 • 10 am-4 pm**

Sponsored by the Samish Island Arts Committee, in association with the Samish Island Community Center (SICC)  
“The mission of the Samish Island Arts Committee is to foster activities that build community and celebrate the artist in each of us.”

**(PRINT THIS PAGE AND KEEP FOR FUTURE REFERENCE)**

### **INSTRUCTIONS & RULES**

**The Entry Fee must be submitted with the Application by May 1, 2025.** You will be notified by May 15, 2025 if you have been accepted as a Vendor, and your check will be cashed at that time. Festival organizers reserve the right to select vendors based on balancing the variety of products as well as space available. **Manufactured goods are not accepted**, and items sold must be created by the vendor. First-time vendors **MUST** submit photos of their products (or a website where they can be viewed). The Entry Fee check will be returned to applicants who are not accepted. Please **make checks payable to SICC** (Samish Island Community Center), a 501c3 non-profit organization.

**Mail completed Application and Entry Fee to: Samish Island Arts Festival; P.O. Box 268; Bow, WA 98232.** After acceptance of your application the Entry Fee is nonrefundable. At the close of the Festival, vendors are also responsible for donating 10% of Gross Sales to the SICC, payable by check or cash only, and rounded to the nearest dollar. Vendors are responsible for collecting and paying their own WA State sales tax; local rate is 8.6%.

**Set-up Schedule:** You can set up your booth space either Friday afternoon or Saturday morning. You will be notified of your booth location and set-up time about a week before the event. Parking nearby is provided.

**Friday set-up: Inside:** 1:00-4:00 pm only; **Outside:** any time after 3:00 pm.

**Saturday set-up:** Vendors will be assigned a set-up time based on their booth location.

- Vendors along the back (south) property line must unload their equipment and remove their vehicle between 7:00 - 7:45 am if they didn't set up on Friday night.
- Vendors with other outdoor booths must unload from 7:45 – 9:00 am.

**Note to Outside Vendors:** Tent stakes cannot be pounded into the parking lot surface. Please bring appropriate weights to hold your tent down in case of wind. You may not use fences for display.

**Publicity:** We print 1/4 sheet publicity handouts with information about the Festival and encourage you to help publicize this event by passing these out. We will also e-mail you a PDF version of our Poster to share with your e-mail list. Please indicate the number of handouts you would like on the Vendor Application form.

**No Pets Allowed:** We make every effort possible to keep dogs and other pets out of the Festival area and we ask our Vendors to respect this rule also.

**Wi-Fi Availability:** The Community Center and grounds have Wi-Fi available. You will receive the password information about a week before the Festival, in a ‘Last Minute Instructions’ email from the Committee.

**There will be an ATM cash machine on-site (\$3.00 fee per transaction).**

**Location & Contact Information:** The Festival site is the Samish Island Community Center, 11292 Blue Heron Road on Samish Island (do not use this address for mailing). All mail should be sent to P.O. Box 268, Bow, WA 98232. **Please use the email [SamishArtsFest@gmail.com](mailto:SamishArtsFest@gmail.com) to contact the committee. In an emergency, you can call Linda at 360.770.7550**

**Terms and Conditions:** Although the Samish Island Community Center and the Arts Festival Committee strive to provide a fun and safe Festival experience, we do not assume responsibility for any loss, damage, or theft of vendor-owned property, or for any personal injury. By submitting an application, you agree with these Terms and Conditions.

***Thank you for your interest in being a Vendor at the 2025 Samish Island Arts Festival!***